



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, JULY 22, 2019 AT 5:30 PM**

1. CALL TO ORDER

President Escalera called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Escalera led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

President Escalera	Vice President Hernandez	Director Barajas	Director Hastings	Director Rojas
Present	Present	Present	Present	Present

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Greg Galindo; Office Manager, Gina Herrera; Engineering and Compliance Manager, Roy Frausto and District Counsel, Jim Ciampa.

Public: No members of the public were present.

4. PUBLIC COMMENTS

There were no comments from the public.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: President Escalera

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

7. FINANCIAL REPORTS

A. Summary of the District’s Cash and Investments as of June 30, 2019.

Mr. Galindo provided a summary of the balances in each account provided in the Summary of Cash and Investments as of June 30, 2019.

Motion: Receive and File the Summary of Cash and Investments as of June 30, 2019.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

B. Statement of District’s Revenue and Expenses as for June 30, 2019.

Mr. Galindo provided a summary of the Statement of Revenues and Expenses for the District as of June 30, 2019 and explained the budget to date balances for various accounts. After some discussion on the mid-year balances for various accounts, a motion was made by Director Rojas.

Motion: Receive and File the Statement of the District’s Revenue and Expenses as of June 30, 2019.

1st: Director Rojas

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

C. Statement of the Industry Public Utilities’ Water Operations Revenue and Expenses as of June 30, 2019.

Mr. Galindo provided a summary of the Statement of Revenues and Expenses for the Industry Public Utilities’ Water Operations. He explained that the statement is for fiscal year end, however there are still some yearend entries to be completed.

Motion: Receive and File the Statement of the Industry Public Utilities Water Operations’ Revenue and Expenses as of June 30, 2019.

1st: Vice President Hernandez

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

8. ACTION / DISCUSSION ITEMS

A. Consideration of Resolution No. 260 Adopting Revised Board Members Guidelines for Conduct.

Mr. Galindo provided a summary of his staff report on this item and reviewed with the Board the proposed revisions to the Board Members Guidelines for Conduct policy document. There was discussion on various proposed revisions and staff provided information on why the changes were proposed. Mr. Ciampa suggested two additional revisions to add clarity to Section XIII of the policy. After some additional discussion a motion was made by Director Rojas.

Motion: Adopt Resolution No. 260 with the Additional Revisions to Section XIII of the Board Members Guidelines for Conduct.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

B. Consideration of Proposal from Doty Bros. Construction Company for Asphalt Restoration for the District’s 5th Street Waterline Improvement Project.

Mr. Frausto provided a summary of the staff report on the item. He explained that proposals were procured for the asphalt restoration for the 5th Street waterline improvement project and that Doty Bros. was the lowest responsive proposer. In addition, Mr. Frausto provided a brief budget summary of the project. After some discussion amongst the Directors and staff, a motion was made by President Escalera.

Motion: Authorize the General Manager to Secure Services from Doty Bros. Construction Company for Asphalt Restoration for the District’s 5th Street Waterline Improvement Project, for an Amount Not to Exceed \$25,406.70

1st: President Escalera

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

C. Consideration to Approve the Project Justification and Description for the District’s Nitrate Treatment Project at Its Groundwater Treatment Facility.

Mr. Galindo provided a summary of his staff report on the item and reviewed with the Board the document prepared by Stetson Engineers titled “La Puente Valley County Water District Potential Wellfield Nitrate Treatment Facility”. Mr. Galindo explained that this document will be used to provide the basis for moving the Nitrate Treatment Project forward. He requested that the Board approve the document for use as intended. After some discussion amongst the Directors and staff, a motion was made by Director Rojas.

Motion: Authorize the General Manager to Proceed with the Work as Quoted by Tri County Pump Company for an Amount Not to Exceed \$11,775.00 for the Repair of an Effluent Booster Pump Located at the District’s Groundwater Treatment Facility.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

D. Consideration of Proposal from Stetson Engineer’s Inc. to Evaluate Potential Nitrate-Nitrogen Concentrations at the District’s Wellfield.

Mr. Galindo provided a summary of his staff report on the item. He explained that the objective of the work proposed by Stetson Engineer’s is to understand what the highest concentration of Nitrate may be in 30 years, at the District’s wellfield. He added that this information is critical in completing a preliminary design of the Nitrate treatment system, which will evaluate the effectiveness of various nitrate removal technologies. Mr. Galindo stated that staff will also be requesting a proposal from Geosyntec to complete the preliminary design for the nitrate treatment system. After some discussion amongst the Directors and staff on the nitrate levels and future treatment system, a motion was made by Director Rojas.

Motion: Authorize the General Manager to Proceed with the Evaluation of Potential Nitrate-Nitrogen Concentrations at the District’s Wellfield, as Proposed by Stetson Engineer’s Inc., for an Amount Not to Exceed \$20,000.

1st: Director Rojas

2nd: President Escalera

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

E. Discussion on the District’s Communication Strategy for 2019 and 2020.

Mr. Galindo presented a draft document that was prepared by RMG Communications that detailed a communication strategy that he would like the Board to consider for the coming year. He added that he would like to discuss the contents of the document with the Board at the next Board meeting and he suggested tabling the discussion until then. President Escalera tabled the discussion until the next meeting.

9. ENGINEERING AND COMPLIANCE MANAGER’S REPORT

Mr. Frausto reported on various items that were included in his report. There was some discussion amongst the Board and Staff on some of the items included in the report.

Motion: Receive and File the Engineering and Compliance Manager’s Report.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

10. GENERAL MANAGER’S REPORT

Mr. Galindo had no items to report.

11. OTHER ITEMS

A. Upcoming Events.

Mrs. Herrera reviewed upcoming events with the Board and verified what events each member would be attending.

B. Information Items.

Included in Board Packet.

12. ATTORNEY’S COMMENTS

Mr. Ciampa reported on an upcoming AQMD workshop on proposed change to asbestos regulations pertaining to asbestos pipe.

13. BOARD MEMBER COMMENTS

A. Report on Events Attended.

Director Rojas reported that he attended 1 event: 1st District Consolidated Oversight Board Meeting.

B. Other Comments.

No additional comments.

14. FUTURE AGENDA ITEMS

No future items.

15. ADJOURNMENT

President Escalera adjourned the meeting at 7:02 p.m.

Attest:

John P. Escalera, President

Greg B. Galindo, Secretary